

**DEPARTMENT OF TRANSPORTATION**  
**Transportation Maintenance Crew Leader (Signs and Markings)**  
**Bureau of Highway Operations**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on current Examination List  
**Location:** Torrington Signs and Marking – District 4  
**Job Posting No:** 0029454  
**Hours:** 37.50 hours per week  
**Salary:** TC - 20: annual \$55,361.00 to \$70,892.00  
**Closing Date:** **October 29, 2015**

**Eligibility Requirement:** Candidates must have applied for and passed the examination for Transportation Maintenance Crew Leader (Signs and Markings) and be on the certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Example of Duties:** Plans crew workflow and determines priorities; schedules, assigns, oversees, and reviews work; establishes and maintains crew procedures; provides staff training and assistance; conducts or assists in conducting performance evaluations; acts as liaison with operating units, agencies, and outside officials regarding unit policies and procedures; may make recommendations on policies or standards; may prepare reports and correspondence; requisitions materials and equipment appropriate to the various jobs; participates in performing the duties of the crew; may do preliminary site inspection of assigned jobs; may be required to stand by for and respond to fire and/or crash emergency situations at State-owned airports; performs related duties as required.

**Knowledge, Skills, and Abilities:** Interpersonal skills; oral and written communication skills; ability to utilize computer software; some supervisory ability: **Signs and Markings:** Knowledge of materials, equipment and approved methods for highway pavement markings; knowledge of coordinating center line markings with pavement surface treatment including the mixing of paints and care of painting equipment; knowledge of the proper placement and maintenance of all types of highway signs.

**Experience and Training:** One year of the experience in the installation, maintenance and placement of pavement markings and signs. **Note:** For State Employees the General Experience will be interpreted at the level of Transportation Maintainer

**Special Requirements:**

1. Incumbents in this class will be required to accept assignment to emergency duties including snow and ice removal as required.

2. Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

If you are interested in this opportunity, you must apply to this posting, even though you may be on a current Transportation Maintenance Crew Leader (Signs and Markings) examination list and/or have applied to previous Transportation Maintenance Crew Leader (Signs and Markings) postings for this area (or other areas) of the Department, you must apply to this posting or you will not be considered.

Interviews may be limited to candidates whose experience and training most closely meet the requirements of this position. The candidate pool resulting from these interviews may be used to fill future Transportation Maintenance Crew Leader (Signs and Markings) vacancies that may become available in District 4, within twelve (12) months from the date of the interview.

Application Instructions: **Interested and qualified candidates who meet the above requirements must submit a completed Application for Application for Examination for Employment (CT-HR12). State Employees must also submit copies of the last two Service Ratings received by October 29, 2015 to:**

Department of Transportation  
359 South Main Street  
Thomaston, CT 06787  
Attn: Audrey Phelan, Administrative Assistant

Application forms are available at: <http://www.das.state.ct.us/exam/default.asp#Application> FORMS.  
Applications must be postmarked no later than the closing date indicated above. Incomplete applications where the required documentation is not submitted will not be considered for this position.

**An Affirmative Action/Equal Opportunity Employer**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.